

INSTRUCTIONS FOR STUDENTS

General instructions

- Only those students who registered for the convocation through the Google form circulated earlier will be allowed to participate in the convocation ceremony on **10th January 2024**.
- Students need to bring a Government-issued ID in original (Driving License, Aadhar Card etc.) with them for registration and identification. **This is a MUST.**
- **Students have to be seated in the AUDI by 9:20 AM.**

Registration Desk Location and Entry to the Venue

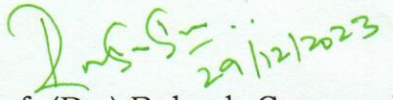
1. **All students** have to report at Gate No. 7, Pragati Maidan.
2. The Registration Desk will be at Gate No. 7.
3. After Registration – Enter from Gate No. 7 to reach Audi 2 Level 2 of Bharat Mandapam.

For medal winners attending the convocation

1. Medal winners need to reach the registration desk (Gate No. 7 – Pragati Maidan) for **registration sharp at 8 AM**. Registration for Medal Winners will close at 8:45 AM.
2. Medal Winners need to strictly follow the above reporting time (8 AM), as there will be a dry run of the ceremony with medal winners at 9 AM.
3. Medal, certificate, diploma, invitation card and seat number will be given at the time of registration.
4. **Medal winners** are allowed to bring **only ONE guest** with them.
5. To receive their cash awards, medal winners are requested to provide their bank details in a Google form circulated in the WhatsApp group.
6. Instructions on group photos (if any) will be given later.

For other students attending the convocation

1. Registration will be done from **8.00 AM to 9.00 AM** (Registration Desk).
2. Diploma, invitation card, seat number will be given at the time of registration.
3. **Students** (other than medal winners) **ARE NOT allowed to bring guests with them.**
4. Students arriving late may not be allowed entry due to security reasons.


Prof. (Dr.) Rakesh Goswami
Controller of Examinations