



INDIAN INSTITUTE OF MASS COMMUNICATION

Ministry of Information and Broadcasting, Govt. of India Aruna Asaf Ali Marg, New Delhi-110067 Tel. Nos. : 26742920/940/960, 20741987, Website : www.iimc.gov.in

NO OBJECTION / NO DUES CERTIFICATE

from his duties with ef	Smt.
	ffect
from The status of official belongings/files etc. allocate	ed to
him/her is given below:	

A. Physical Belongings (To be filled by office)

S1.	Item	Issue Date	Return Date	Remarks and Signature of issuing authority (if any)
1.	Books			(Librarian)
2.	Laptop			(Store in Charge)
3.	Mobile			(Controlling Officer)
4.	SIM			(Controlling Officer)
5.	Other items			(Controlling Officer)

B. Virtual Belongings

	3 3			
S1.	Item	Taken from	Submitted to	Remarks
1.	Departmental Email ID			
2.	Social Media Credentials			
3.	Bank related Credentials			
4.	Any Other Credentials			

(Signature of Controlling Officer)

C. Departmental Clearances

S1.	Department	Remarks	Signature
1.	Controlling Dept*		(Controlling officer)
2.	Accounts		(SO/AR Accounts/RD)
3.	Administration		(SO/AR Admin/RD)
4.	Estates		(SO/AR Estates/RD)
5.	Any Other		(Controlling officer/RD)

(Signature of official to be relieved)